

City of Portsmouth

MEMBERS' INFORMATION SERVICE

NO 10

DATE: FRIDAY 10TH MARCH 2023

The Members' Information Service (MIS) is produced in the Corporate Services Directorate. If you wish to be removed from the distribution list please let Democratic Services know. The MIS has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1	All wards	<p>Cabinet Member for Health, Wellbeing & Social Care Decision Meeting - 7 March 2023</p> <p>The Cabinet Member has made the following decisions:-</p> <p>Prevention and Reduction of Need</p> <p>DECISIONS:</p> <p>The Cabinet Member noted the report which is for information only and is not subject to call-in.</p>	<p>Anna Martyn Tel: 9283 4870</p> <p>Andy Biddle Director of Adult Care Tel: 9268 8697</p>
2	All wards	<p>Carers Survey and Strategy</p> <p>DECISIONS:</p> <p>The Cabinet Member noted the report which is for information only and is not subject to call-in.</p> <p>NB Call-in date - by 5pm on Tuesday 14 March 2023.</p> <p>Cabinet Member for Traffic & Transportation meeting held on Wednesday 8 March 2023 at the Guildhall, Portsmouth</p> <p>The Cabinet Member, Councillor Lynne Stagg made the following decision:</p> <p>Supported Bus Services</p> <ol style="list-style-type: none"> 1. Approved the tender of the current supported bus service contracts to start 30 July 2023 and delegated authority to the Director of Regeneration in consultation with the Cabinet Member for Traffic and Transportation and Section 151 Officer to procure contracts on the above supported bus routes; 2. Approved the tender of a replacement for the currently commercial bus service 18 to start 30 July 2023 and delegated authority to the Director of Regeneration in consultation with the Cabinet Member for Traffic and Transportation and Section 151 Officer to procure contracts on the above bus route: 3. Approved the funding for the 13/14 and 22 bus services from 2 April 2023 to 29 July 2023 to maintain transport links for residents, the cost to be met firstly from any underspends in the 2023/24 Concessionary fares revenue budget and any balance from the Parking Reserve; 	<p>Andy Biddle Director of Adult Care Tel: 9268 8697</p> <p>Allison Harper Local Democracy Officer Tel: 9268 8014</p> <p>Peter Shelley Transport Development Manager</p>

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3		<p>4. Approved the use of Portsmouth Bus Service Improvement Plan (BSIP) expenditure to enhance services including 13, 14, 18, 22 and 25 subject to investigation of options as detailed in the Portsmouth BSIP. To delegate authority to the Director of Regeneration in consultation with the Cabinet Member for Traffic and Transportations and Section 151 Officer to procure contracts on the above supported bus routes to enhance services;</p> <p>5. Approved to procure any necessary local bus services as a result of commercial de-registrations or the cessation of the Bus Recovery Grant in March 2023 to 28 October 2023 with delegated authority to the Director of Regeneration in consultation with Cabinet Member for Traffic and Transportation and Section 151 Officer;</p> <p>6. Noted that a paper will be brought back to a Traffic and Transportation Cabinet meeting in June 2023, following the completion of the procurement process to re-tender the contracts and recommend awards. This paper would also deal with any short-term procurements as a result of commercial de-registrations or the cessation of the Bus Recovery Grant in March 2023.</p> <p>NB: Call in date - by 5pm on Wednesday 15th March 2023</p> <p>Cabinet Decision Meeting - 7 March</p> <p>The Cabinet made the following decisions:</p>	
	All Wards	<p>Superzone Pilot</p> <p>DECISION:</p> <p>The report was noted.</p> <p>As this is an information-only report it is not subject to call-in.</p>	Democratic Services Tel: 9283 4060
	All Wards	<p>Bus Service Improvement Plan</p> <p>DECISION: The report was noted.</p> <p>As this is an information-only report it is not subject to call-in.</p>	Hayley Chivers Transport Planning Manager & Strategic Transport Lead

	WARD	DECISION	OFFICER CONTACT
	All Wards	<p>Anaerobic Plant Digester Project</p> <p>DECISION:</p> <p>The report was noted.</p> <p>As this is an information-only report it is not subject to call-in.</p>	Colette Hill Assistant Director Neighbourhoods
	All Wards	<p>Household Waste Recycling Centre booking system - Port Solent resident survey</p> <p>DECISION:</p> <p>The report was noted.</p> <p>As this is an information-only report it is not subject to call-in.</p>	David Emmett Head of Waste Services
	All Wards	<p>Planting Trees in Disused Tree pits</p> <p>DECISION:</p> <p>The report was noted.</p> <p>As this is an information-only report it is not subject to call-in.</p>	Martin Lavers Assistant Head of Transport and Environment
	All Wards	<p>Capital Strategy Report March 2023</p> <p>DECISIONS:</p> <ol style="list-style-type: none"> 1. That Part I of the Capital Strategy (Capital Expenditure and Aspirations) be approved including: <ol style="list-style-type: none"> a) The Short / Medium / Long-term Aspirations set out in Appendix 1. 	Chris Ward Director of Finance & Resources (S151 Officer)

	WARD	DECISION	OFFICER CONTACT
	All Wards	<p>2. That Part II of the Capital Strategy (Borrowing and Investing) be approved including:</p> <ul style="list-style-type: none"> a) The Minimum Revenue Provision (MRP) for Debt Repayment Policy (Part II, (paragraph 2.5) b) The investment indicators in Part II - Appendix 2 (Part II, paragraph 3.5) c) That the Director of Finance and Resources (Section 151 Officer) will bring a report to the next Cabinet and City Council if (Part II, paragraph 3.5): <ul style="list-style-type: none"> (i) The Council's gross General Fund (GF) debt exceeds 500% of GF net service expenditure or; (ii) Overall investment income and long-term treasury management investments exceeds 15.4% of GF net service expenditure. <p>Treasury Management Policy 2023/24</p> <p>DECISIONS:</p> <p>Cabinet recommended to Council:</p> <ul style="list-style-type: none"> 1. That the upper limit for principal sums invested for longer than 365 days contained in paragraph 4.6 of the attached Treasury Management Policy Statement be approved; 2. That the upper and lower limits on the maturity structure of borrowing contained in appendix 5.1 of the attached Treasury Management Policy Statement be approved; 3. That the attached Treasury Management Policy Statement including the Treasury Management Strategy and Annual Investment Strategy for 2023/24 be approved; 4. That the following changes compared to the previous Treasury Management Policy be noted: <ul style="list-style-type: none"> (i) the inclusion of a new treasury management indicator for 2023/24 known as the liability benchmark. This graphically compares the Council's net loans requirement against its existing loan debt, showing the amount of borrowing required in future years 	<p>Michael Lloyd, Directorate Finance Manager (Technical & Financial Planning)</p>

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	All Wards	<p>(ii) medium and longer dated borrowing rates are high, but are expected to fall from their current levels once prevailing inflation concerns are addressed by tighter nearterm monetary policy. With this in mind, the Council is currently maintaining an under-borrowed position. This means that the capital borrowing need (the Capital Financing Requirement) has not been fully drawn with loan debt as cash from the Authority's reserves, balances and cash flows has been used as a temporary measure. This is a change of emphasis from the 2022/23 Treasury Management Strategy which was approved at a time of low interest rates which were expected to increase. The 2022/23 Treasury Management Strategy placed more emphasis on having a predictable revenue cost of borrowing in the long-term. Against this background and the risks Michael Lloyd, Directorate Finance Manager (Technical & Financial Planning) WARD DECISION OFFICER CONTACT within the economic forecast, caution will be adopted with the 2023/24 treasury operations. The Director of Finance and Resources (Section 151 Officer) will monitor interest rates in financial markets and adopt a pragmatic approach to changing circumstances, always seeking to balance risk, certainty and cost.</p> <p>(iii) where state institutions own 50% or more of an entity and can exert significant influence over the counterparty through their shareholdings, the Council will in future avoid investments in such institutions where the state institution has a poor human rights record.</p> <p>5. As set out in paragraph 1.5 of the Treasury Management Policy Statement, the Director of Finance and Resources (Section 151 Officer) and officers nominated by him have delegated authority to:</p> <p>(i) invest surplus funds in accordance with the approved Annual Investment Strategy;</p> <p>(ii) borrow to finance short term cash deficits and capital payments from any reputable source within the authorised limit for external debt of £1,100m approved by the City Council on 28 February 2023;</p> <p>(iii) reschedule debt to even the maturity profile or to achieve revenue savings;</p> <p>(iv) to buy and sell foreign currency, and to purchase hedging instruments including forward purchases, forward options, and foreign exchange rate swaps to mitigate the foreign exchange risks associated with some contracts that are either priced in foreign currencies or where the price is indexed against foreign currency exchange rates</p>	Michael Lloyd Directorate Finance Manager (Technical & Financial Planning)

	WARD	DECISION	OFFICER CONTACT
	All Wards	<p>6. That the Director of Finance and Resources (Section 151 Officer) has the power to delegate treasury management operations to relevant staff;</p> <p>7. That the Chief Executive, the Leader of the City Council and the Chair of the Governance and Audit and Standards Committee be informed of any variances from the Treasury Management Policy when they become apparent, and that the Leader of the City Council be consulted on remedial action (paragraph 1.2 of the Treasury Management Policy Statement)</p> <p>Civic Offices Regeneration</p> <p>DECISION:</p> <p>This report was noted.</p> <p>As this is an information-only report it is not subject to call-in.</p>	
	All Wards	<p>Council tax premiums on second homes and empty properties</p> <p>DECISIONS:</p> <p>Cabinet recommended that Full Council declares its intention to implement and approve the following additional council tax premiums, to be applied from 01 April 2024, or as soon as possible thereafter, subject to the legislation being in place:</p> <p>i) A 100% premium for second homes;</p> <p>ii) A 100% premium for properties that have been empty and unfurnished for a period between 1 and 5 years - this will change the current policy of charging a 100% premium where a property is empty and unfurnished for a period between 2 and 5 years.</p> <p>Forward Plan Omission Notice - Enabling Redevelopment of Debenhams Palmerston Road - Compulsory Purchase Order</p> <p>DECISIONS:</p> <p>1. Noted the omission to the Forward Plan for 6 February to 5 May 2023.</p> <p>2. Noted the publication of the omission notice.</p>	Chris Ward Director of Finance & Resources (S151 Officer)

	WARD	DECISION	OFFICER CONTACT
	St Jude	<p>Exclusion of Press and Public</p> <p>DECISIONS:</p> <p>The confidentiality of the exempt appendix 4 was maintained without the need to exclude the press and public.</p> <p>Enabling Redevelopment of Debenhams Palmerston Road - Compulsory Purchase Order</p> <p>DECISIONS:</p> <p>RESOLVED that Cabinet recommends that Full Council:</p> <ol style="list-style-type: none"> 1. Approves the strategy to assemble the land required for the development of the former Debenhams Site in Palmerston Road, in line with the approved planning application for the site; 2. Delegates authority to the Director of Regeneration and S151 Officer on the advice of the City Solicitor in consultation with the Leader to: - <ol style="list-style-type: none"> (i) Negotiate and complete acquisitions of legal interests subject to affordability, based on the statutory Compulsory Purchase Order (CPO) Compensation Code, in land required for the delivery of the former Debenhams planning consent; (ii) Procure and appoint specialist advisers as required for Land Referencing Agents and specialist compulsory purchase surveyors; (iii) Approve the progress of all work necessary to establish a case for compulsory purchase; (iv) Approve, in principle, the use of compulsory purchase powers for the acquisition of land to deliver the former Debenhams (Palmerston Road), regeneration scheme (indicatively shown in red on the attached plan at Appendix 2) and note that the making of any compulsory purchase order will be subject to a further report to cabinet and Full Council confirming that the criteria in paragraph 3.18 have been met. 3. NOTED the red line area shown on the plan (Appendix 2) as currently drawn. Officers will take all reasonable measures to minimise the need to acquire third party interests in accordance with CPO Guidance and the existing design approach to the scheme. 	Anne Cains Senior Valuation Surveyor

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4		<p>RESOLVED that</p> <p>Cabinet NOTES that:</p> <p>(i) Officers may need to seek a future resolution to grant the Director of Regeneration and the City Solicitor authority, in accordance with section 122 of the Local Government Act 1972, to declare that any land acquired or held and required for the delivery of the former Debenhams (Palmerston Road) Regeneration scheme, where they conclude that it is no longer needed for its present purpose, is appropriated for such statutory purpose as necessary to deliver the former Debenhams (Palmerston Road) Regeneration scheme, and to authorise the overriding of such easements, rights, or other adverse matters burdening the land, where that is needed to deliver the scheme, in reliance on section 203 of the Housing and Planning Act 2016</p> <p>NB Call-in date - by 5pm on Wednesday 15 March 2023.</p> <p>The Cabinet Member for Communities and Central Services - 10 March 2023</p> <p>Councillor Chris Attwell noted the following report:</p> <p>Equalities initiatives and funding</p> <p>Note: This is an information-only report and so is not subject to call-in.</p>	<p>Lee Todd Head of Marketing, Communications and Engagement</p>

Part 2 - Proposals from Managers for Implementation

THERE ARE NO PART 2 ITEMS THIS WEEK.

Part 3 - Information and News Items

FRIDAY 10TH MARCH 2023

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5		<p>Cabinet Member for Safety in the Community's decision meeting - Wednesday 15 March at 10am in the Council Chamber</p> <p>White Ribbon Accreditation Private Sector Anti-Social Behaviour Co-ordinator Role.</p>	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>
6		<p>Cabinet Member for Children, Families & Education meeting - Wednesday 15 March at 11.30 am in the Council Chamber</p> <p>The Cabinet Member will be considering the following report:</p> <ul style="list-style-type: none"> • Statutory process to close the Inclusion Centre at Portsdown Primary School - outcome of statutory consultation 	<p>Anna Martyn Local Democracy Officer Tel: 9283 4870</p>
7		<p>Cabinet Member for Climate Change & the Environment - Thursday 16 March at 4pm in the Council Chamber, the Guildhall</p> <p>Councillor Kimberley Barrett will consider the following reports:</p> <ul style="list-style-type: none"> • Changes Places Toilet Scheme • Graffiti Progress • Innovate UK: Net Zero Living Programme 	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>
8		<p>Health Overview & Scrutiny Panel - Thursday 16 March at 2 pm, held remotely</p> <p>The HOSP will consider updates from:</p> <ul style="list-style-type: none"> • Southern Health NHS Foundation Trust • Portsmouth Hospitals University NHS Trust - Acute Services Partnership • Health & Care Portsmouth and Hampshire & IoW Integrated Care Board 	<p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p>

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9		<p>Cabinet Member for Culture, Leisure and Economic Development - Friday 17 March at 10am in the Council Chamber</p> <p>The Cabinet Member will be considering the following reports:</p> <ul style="list-style-type: none"> • Library and Archive Service Charges 2023 • Revenue Funding Grants 2023-2024 <p>plus the following information reports:</p> <ul style="list-style-type: none"> • Reviving Victoria Park Project • Pyramids Performance 12 months after re-opening 	<p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p>
10	All wards	<p>Portsmouth Crowdfunder - CIL Transformation Fund & Small Business Fund</p> <p>On the 22nd March 2023 the Community Infrastructure Levy team along with the Economic Development team will be holding a Crowdfund 1-2-1 session located at Victory Business Centre - Somers Rd N, Portsmouth PO1 1PJ. This is an exciting opportunity for community groups and businesses to come forward and utilise the opportunities the CIL Transformation Fund and Small Business Fund have to offer through the mechanism of Crowdfunder match funding.</p> <p>Advice sessions are still available for the day and can be booked through the following link: https://calendly.com/joe-gamlin/crowdfund-portsmouth-advice-session-fratton-clone?month=2023-03&date=2023-03-22</p> <p>These sessions are open to any community organisation or business interested in learning about crowdfunding.</p> <p>In addition, if you would like more information on the CIL Transformation Fund please contact Adam Breacher (Planning Obligations Spend Officer), or Joe Gamlin (SME Development Officer) for more information on the Small Business Fund.</p> <p>Please pass on this information to any community groups or businesses that may benefit from such an opportunity.</p>	<p>Adam Breacher, Planning Obligations Spend Officer, Regeneration. Adam.Breacher@portsmouthcc.gov.uk</p> <p>Joe Gamlin SME Development Officer, Regeneration. Joe.Gamlin@portsmouthcc.gov.uk</p>

	WARD		OFFICER CONTACT
11		<p>Employment Committee - 9 March 2023 The committee made the following decisions:</p> <p>Pay Policy Statement 2023-24 Approved the Pay Policy Statement attached as Appendix 1, to go forward for approval by the Full Council prior to 31 March 2023.</p> <p>Gender Pay Gap 2022-23 1 .Noted the key findings of the Gender Pay Gap Report 2022-23 (Appendix 1). 2. Noted the action plan as set out as item 8 in the Gender Pay Gap Report 2022-23 (Appendix 1)</p> <p>Sickness Absence Report 1. Noted the change in absence levels across the organisation. 2. Noted the levels and causes of sickness absence across the council and by directorate. 3. Noted the activities and interventions undertaken to support attendance.</p> <p>Health & Safety Training Deep Dive The report was noted.</p> <p>Member Training Working Group The report was noted.</p>	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>